



City of Temple Terrace Fire Department Pension Board

**Ian Kemp, Chairman; Chris Damico, Vice-Chairman; Gerald Terenzi;
Secretary, Mel Jurado, City Mayor; Charles Stephenson, City Manager**

MINUTES OF THE MEETING HELD February 13, 2020

1. CALL TO ORDER,

Chairman Ian Kemp called a Meeting of the City of Temple Terrace Fire Department Pension Board of Trustees to order at 9:30 AM at the City Manager's Conference Room located at 11250 N. 56th Street, Temple Terrace, FL 33617.

The Board had a quorum for the quarterly meeting. Those persons present included:

TRUSTEES

Ian Kemp , Chairman
Chris Damico, Vice-Chair
Gerald Terenzi, Secretary
Mayor Mel Jurado, Trustee
Charles Stephenson, Trustee

OTHERS

Amanda Kish, Resource Centers
Bonnie Jensen, Klausner, Kaufman, Jensen & Levinson
Kerry Richardville, AndCo Consulting
James Ingram, Assistant Finance Director
Clark Koertner, Principle
Kurt Terrion, Clarkston Capital

2. PUBLIC COMMENTARY

3. INVESTMENT REPORTS

Clarkston Capital: (Kurt Terrion)

Mr. Terrion provided the Trustee with the history of the firm. The firm was funded by two brothers in 2004. Clarkston is employee owned and has 29 employees. The firm currently holds 4.46 billion equity strategies. He reviewed the firms stratergy and stock selection. Mr. Terrion continued to review the report. He provided the fee structure for the Board.

Principle: (Clark Koertner)

Mr. Koertner thanked the Board for inviting him to the meeting. He reviewed the history of the firm. The firm has been independently managed since 1994. The firm has 126 employees and majority of employee ownership consists of 38 employees. Mr. Koertner continues to review the firm's investment philosophy and the report.

The Board held a lengthy discussion regarding both manager presentations as well the fees.

Gerald Terenzi, made a motion to allocate 2. Million Dollars to Clarkston Capital Christopher Damico seconded the motion, approved by the Trustees 4-0

AndCo: (Kerry Richardville)

Ms. Richardville reviewed the market environment and returns.. The Federal Reserve has cut interest rates. Fixed income outperformed Equity. The total asset allocation as of the quarter end December 31, 2019: \$30,336,853 was Ms. Richardville reviewed the asset allocation compliance report and stated that there is no need to rebalance at this time. The total net return for the quarter was 5.63% below the benchmark of 0 5.74The fiscal year return was 5.63% slightly below the benchmark. Mrs. Richardville reviewed the sector performance stating that total equity return was 8.92compared to the benchmark of 9.07%. Total fixed return was 0.55%compared to the benchmark of 0.47%. The return on Real-Estate was 3.22 compared to the

benchmark of 1.53. Total International return for the quarter was - 10.27%. Mrs. Richardville reviewed the individual manager performance.

Mrs. Richardville reviewed the revised Investment Policy Statement with the Trustees .She informed the Board that the target allocation for the SMID Capital sector has been increased

Gerald Terenzi, made a motion to approve the Investment Policy Statement Christopher Damico seconded the motion, approved by the Trustees 4-0.

Mrs. Richardville presented the Bank Loan primer to the Board. She provided the Board the informational purposes bank loans. Bank loans offer returns which are typically higher than those of Core bonds, but with generally lower credit risk than comparable to high yield bonds.

4. APPROVAL MINUTES:

The Trustees reviewed the Minutes for the meeting of November 14, 2019

Gerald Terenzi, made a motion to approve the Minutes for the meeting held on August 8, 2019 Christopher Damico seconded the motion, approved by the Trustees 5-0.

5. ATTORNEY REPORT

IRS Mileage Rate:

Mrs. Jensen informed the Board that the IRS mileage decreased .575.

Memorandum for Florida's Secure Act and IRS Limits

Mrs. Jensen presented Secure Act and IRS Limits. The minimum required distribution has been increased to 72. The act eliminates age limits on traditional IRA contributions. The act is to help people save for retirement

Memorandum HB Fiduciary Standards for Local Officers and Appointed Officials

Mrs. Jensen presented a memo regarding Fiduciary Standards for Local Offices and Appointed Officials. The proposed bill will require 5 hours of training for each Trustee term. Mrs. Jensen informed the Board that the bill has some conflict that will need to be clarified. The bill should clarify relationship between 112.556 and this new bill.

Amendment HB 1331 Fire

Mrs. Jensen reviewed the proposed. The bill would allow a municipality that provides fire protection services to a municipal services 6 taxing unit under an interlocal agreement to receive premium tax money. She stated that the bill is getting any traction.

Notary Memo

Mrs. Jensen presented the Notary memo. The Florida notary laws changed allowing notary's to perform remote online notaries. Audio and visual communication will be required during the notary process. Gerald Terenzi, seconded the motion, approved by the Trustees 5-0.

6. PLAN FINANCIALS

The Trustees reviewed the Warrant dated February 13, 2020 for payment of routine Plan expenses.

Christopher Damico made a motion to approve the Warrant dated February 13, 2020. Gerald Terenzi seconded the motion, approved 4-0.

7. MEETING SCHEDULE:

9:30 am Thursday, February 13, 2020

8. ADJOURN:

There being no further business, Gerald Terenzi made a motion to adjourn the meeting at 11:35 AM. Ian Kemp seconded the motion, approved by the Trustees 5-0.

Respectfully submitted,

Gerald Terenzi, Secretary